

## NOTICE TO BIDDERS

1. Sealed bids will be received by the Monroe County Auditor Amanda R. Harlan at her office in Albia, Iowa until **10 am, on Tuesday, July 9, 2019**, for the items of work listed below.
2. The bid letting will be held at a public hearing scheduled for Tuesday, July 9, 2019, at 10 am in the Monroe County Board of Supervisors Office located in the first floor of the Courthouse at 10 Benton Ave East, Albia, Iowa.
3. Bid documents and specifications for the work may be seen at the office of the Monroe County Auditor, 10 Benton Ave. E., Albia, Iowa 52531, (641)932-2865, [aharlan@monroecoia.us](mailto:aharlan@monroecoia.us). Bid documents may also be found at the following link: <https://drive.google.com/drive/folders/1WhqPFJ0ZqzVnBL16msJVbfYE-ekf3Dua>
- 4.. A pre-bid walkthrough is scheduled for Tuesday, June 18, 2019, at 11 am at the Courthouse located at 10 Benton Ave East, in Albia, Iowa.
5. All proposals must be filed on the forms furnished by the County, sealed and plainly marked. Proposals containing any reservations not provided for in the forms furnished may be rejected, and the County Board reserves the right to waive technicalities and to reject any or all bids.
6. The Contracting authority will issue an exemption certificate for the purchase of materials, supplies, and equipment that will be used in the performance of the construction contract, per Iowa Code 422.42(16) & (17) and 422.47(5)
7. Any firm submitting a bid must assure that no person shall, on the grounds of race, color, national origin, sex, age, or disability be discriminated against and said firm shall be in compliance with Title VI of the Civil Rights Act of 1964.

### Description of Proposed Work:

Equipping and improving the HVAC system to include air conditioning and heating systems upgrades of the Monroe County Courthouse Building, located at 10 Benton Avenue East, in Albia, Iowa.

Approved by the Monroe County Board of Supervisors on June 4, 2019.